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GENERAL SUMMARY
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NAVIGATION

CIVIC ORGANIZATIONS

a MUNICIPAL GOVERNMENT

01 Bibliographies

22 Restriction

04 Dictionaries, Encyclopaedias

05 Periodicals

225 Race question

1 Municipal records, Histories, Industrial geographies, Yearbooks, Guides, etc.

25 Woman suffrage

11 Municipal statistics

12 Surveys

3 Popular vote

32 Initiative

17 Mayor's messages

33 Referendum

18 Annual reports

35 Recall of officials

2 Statutory provisions, Charters, etc.

6 Political mechanism

3 Ordinances

31 Council proceedings

32 Municipal manuals

c PEOPLE'S PART IN GOVERNMENT

1 Democracy

12 Freedom of speech and press

16 Short ballot

17 Proportional representation

615 Corrupt practices

a MUNICIPAL GOVERNMENT

01 Bibliographies

04 Dictionaries, Encyclopedias

05 Periodicals

1 Municipal records, Histories, Industrial Geographies, Yearbooks, Guides, etc.

11 Municipal statistics

12 Surveys

17 Mayor's messages

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2 Statutory provisions, Charters, etc.

3 Ordinances

31 Council proceedings

32 Municipal manuals

c PEOPLE'S PART IN GOVERNMENT

1 Democracy

12 Freedom of speech and press

15 Short ballot

17 Proportional representation

c -- cont.

2 Suffrage

22 Restriction

633 Primaries

223 Literacy test

225 Race question

64 Political campaigns -- methods, etc.

25 Woman suffrage

643 1930

3 Popular vote

32 Initiative

33 Referendum

34 Recall of officials

7 Conduct and canvass of elections

703 Election laws (Put Primary laws here)

6 Political mechanism

708 Reports and records of votes & elections

61 Parties

72 Election 6101 Republican

6102 Democratic

74 Ballots 6103 Socialist

75 Polls and 6104 Non-partisan League

76 Voting 6105 Labor

761 Absent voting
611 Non-partisan elections

762 Compulsory voting
613 Bossism and political machines

77 Canvass and certification

78 Costs
615 Corrupt practices

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c -- cont.

- 1. Municipal Corporation
 - 63 Nominations
 - 631 Caucus
 - 633 Primaries (For Statutes, see a 2)
 - 123 Special
 - 637 Petition
 - 64 Political campaigns -- methods, etc.
 - 641 1918
 - 642 1920
- 3. Classification
 - 31 Legal
 - 69 Voter's Leagues
 - 4. Powers (For taxation, etc., see subject)
 - 695 League of voting women
 - 7 Conduct and canvass of elections
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 - 703 Election laws (Put Primary laws here)
 - 706 Reports and records of votes & elections
 - 7 Status of municipal officers
 - 72 Election officers
 - 9 Relation of municipality to other branches of government
 - 74 Ballots and voting machines
 - 75 Polls and hours of elections
 - 76 Voting
 - 761 Absent voting
 - 762 Compulsory voting
 - 77 Canvass and certification
 - 78 Costs

63 Nominations

631 Canvases

633 Primaries

637 Petition

64 Political campaigns -- methods, etc.

641 1918

643 1920

65 Voter's League

655 League of voting women

7 Conduct and canvases of elections

708 Election laws (Put Primary laws here)

708 Reports and records of votes & elections

72 Election officers

74 Ballots and voting machines

75 Polls and hours of elections

76 Voting

761 Absent voting

762 Compulsory voting

77 Canvases and certification

78 Costs

e. MUNICIPAL CORPORATIONS

- 1 Nature of Municipal corporation
 - 11 Nature of Municipal corporation
 - 12 Statutory provisions (For Statutes, see a 2)

f. FORMS OF MUNICIPAL GOVERNMENT

- 1 Mayor and Council
 - 122 Special
 - 123 General
 - 1231 Original incorporation
- 2 Mayor and Commissioners
- 3 Mayor and Board of Aldermen
- 4 Commissioner
- 5 City manager plan

3. Classification

- 31 Legal
- 32 Political

g. MUNICIPAL INCORPORATION

- 4 Powers (For taxation, etc., see subject)
 - 41 Eminent domain
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 - 51 Clerk of council
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 - 61 attorney (1121)
 - 62 Officers as legislators
- 7 Relation of municipality to other branches of government
 - 71 City manager
 - 72 Federal
 - 73 Department heads
 - 74 State legislature
 - 75 Boards or commissioners
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- 8 Investigation (Put here investigations instigated & conducted by the council, etc.)
 - 81 State courts
- 9 Procedure
 - 96 Counties -- Consolidation
- 10 Drafting
 - 101 Townships
 - 102 School districts
 - 103 Other municipalities

MUNICIPAL CORPORATIONS

1 Nature of Municipal corporation

11 Nature of Municipal corporation

12 Statutory provisions (For Statutes, see a 2)

123 Special

123 General

1231 Original incorporation

13 Home rule

3 Classification

31 Legal

32 Political

4 Powers (For taxation, etc., see subject)

41 Eminent domain

5 Liabilities

7 Status of municipal officers

9 Relation of municipality to other branches of government

91 Federal

92 State legislature

93 State executive

94 State courts

96 Counties -- Consolidation

97 Townships

98 School districts

99 Other municipalities

e -- cont.

991 State municipal leagues

992 Minnesota League of Municipalities

f FORMS OF MUNICIPAL GOVERNMENT

1 Mayor and council

2 Mayor and council with boards and commissions

4 Commission form

5 City manager plan

8 Federated borough

g MUNICIPAL LEGISLATION

1 Legislative bodies and officers

11 Council

13 Committees

15 Clerk of council

(Counsel, see City attorney 1121)

17 Officers as legislators

171 Mayor

172 City manager

173 Department heads

175 Boards or commissioners

2 Investigation (Put here investigations instigated & conducted by the council, etc.)

3 Procedure

5 Drafting

992 Minnesota League of Municipalities
1931 State Municipal League
1931 State Municipal League

1 FORMS OF MUNICIPAL GOVERNMENT

- 1 Mayor and council
- 2 Mayor and council with boards and commissions
- 3 Commission form
- 4 City manager plan
- 5 Federated borough

2 MUNICIPAL INSTITUTIONS

1. Legislative bodies and officials

- 11 Council
- 12 Commission
- 13 Clerk of council
- 14 (Council, see City attorney 1131)
- 15 Officers as legislators

2. Executive

- 171 Mayor
- 172 City manager
- 173 Department heads
- 174 Boards or commissioners

3. Investigation (for form investigation, see 171 and 172)

- 3 Procedure
- 4 Drafting

h COURTS (MUNICIPAL)

(discussion of courts, includes discussion of jurisdiction, organization, procedure, appeals from, and judges)

- 1 Police courts**
- 2 Municipal courts**
- 3 Conciliation courts**
- 4 Domestic relations courts**
- 5 Juvenile courts**
- 6 Small debtors courts**
- 7 Public defender**

1 ADMINISTRATION

- 02 Staff and line theory**
- 03 Centralization**
- 04 Efficiency**
- 05 Training for municipal officers**

1 Administrators

11 Chief administrators

- 111 Mayor**
- 112 City manager**
- 113 Commissioners**

117 Council

12 Departmental administrators

- 121 City attorney**
- 122 City engineer**

1. Police courts
(Classification of cases, judicial administration, procedure, appeals from, and judges)

2. Police courts

3. Police courts

4. Police courts

5. Police courts

6. Police courts

7. Police courts

8. Police courts

9. Police courts

10. Police courts

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12. Police courts

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14. Police courts

15. Police courts

16. Police courts

17. Police courts

18. Police courts

19. Police courts

20. Police courts

21. Police courts

22. Police courts

1 -- cont.

124 City clerk

127 Committees, boards, etc.

(Health, police, etc., see dept's)

2 The civil service

21 The spoils system

22 Merit system -- Civil service

2200 Civil Service commissions

2203 Laws and legislation

2206 Reports

222 Classification of service & standardization
of salaries

223 Examinations and examiners

224 Appointments

225 Efficiency records

226 Promotions and transfers

227 Retirements and dismissals

228 Pensions and insurance

23 Personnel management

231 Unions of municipal employees

232 Hours of labor

Wages, see Standardization of salaries 1222

236 Organization & management of office force

5 237 Organization & management of field force

3 Office management

31 Location, size, & arrangement

33 Equipment and supplies

332 Office furniture

5 Records

6 Publicity

8 Laboratories

127 Civil service

127 Committees, boards, etc.
(Health, police, etc., see dept's)

2 The civil service

31 The spoils system

32 Merit system -- Civil service

3200 Civil Service commissions

3203 Laws and legislation

3206 Reports

322 Classification of service & standardization
of salaries

323 Examinations and examinations

324 Appointments

325 Efficiency records

326 Promotions and transfers

327 Retirements and dismissals

328 Pensions and insurance

33 Personnel management

331 Unions of municipal employees

332 Wages, see Standardization of salaries 322

333 Organization & management of office force

334 Organization & management of field force

3 Office management

31 Location, sites, etc.

32 Equipment and supplies

323 Office furniture

2 Records

2 Statistics

3 Laboratories

j STORES AND PURCHASING DEPARTMENT

- 00 Departmental administration
- 02 Functions and powers
- 03 Laws and legislation
- 04 Departmental finance
- 06 Reports and records

1 The store house

- 6 Specifications and tests
- 7 Estimating and costs
- 8 Contracts

803s Forms and finances

- 85 Force account labor

1 MUNICIPAL FINANCE

- 00 Departmental administration
 - 001 Council control
 - 003 Comptroller and auditor
 - 006 Board of estimate
 - 009 Treasurer
 - 0095 Custody of funds

2. GENERAL AND ADMINISTRATIVE INFORMATION

01 Departmental organization

02 Functions and powers

03 Laws and legislation

04 Departmental finance

05 Reports and records

3. THE WORK

6 Specifications and tests

7 Estimating and costs

8 Materials

9 Technical services

85 Force account labor

4. ADMINISTRATIVE DEPARTMENT

00 Departmental administration

01 Council and committees

003 Comptroller and auditor

006 Board of estimate

009 Procurement

010 General services

L -- cont.

01 State supervision

012 Uniform accounting

02 Functions and powers

03 Laws and legislation

04 Departmental finance

05 Periodicals

07 Equipment and supplies

1 Budgets

103 Forms

106 Reports

11 Procedure

2 Revenue, Taxation, etc.

203 Laws and legislation

206 Reports and records

208 Tax manuals

21 General property tax

211 Classification -- Graded property tax

215 Tax administration, assessments, etc.
(For special assessments, see Public Work)

22 Single tax

01 State and local

02 National and international

03 National and local

04 Law and legislation

05 Departmental finances

06 Periodicals

07 Equipment and supplies

1 Budgets

103 Forms

106 Reports

11 Proceedings

2 Revenue, Taxation, etc.

203 Laws and legislation

206 Reports and records

208 Tax manuals

21 General property tax

211 Classification -- Graded property tax

215 Tax administration, assessments, etc.
(For special assessments, see Public Works)

216 Special tax

L -- cont.

- 23 Income taxes (Includes discussion of administration and rates)
 - 231 Personal
 - 232 Corporation
 - 233 Gross earnings
- 24 Inheritance
- 25 Licenses and fees (Business licenses: Licenses for restriction with welfare)
- 26 Fines and penalties
- 29 Miscellaneous: Rentals, Concessions: Gifts, Endowments, Foundations, etc.

3 Municipal debts, borrowing, etc.

- 302 Legal authority
- 303 Debt limits
- 304 Selling of securities
- 31 Loans from state
- 32 Term bonds
 - 321 Sinking funds
 - 322 Amortization
- 33 Serial bonds
- 34 Warrants, orders, etc.

23 Income taxes (Includes discussion of administration and rates)

24 Personal

25 Corporate

26 Gross earnings

27 Deductions

28 Losses and taxes (Includes discussion of losses and taxes)

29 Taxes and penalties

30 Miscellaneous: Credits, Concessions, etc.

31 Legal rights, etc.

32 Legal authority

33 Debt issues

34 Selling of securities

35 Loans from state

36 Term bonds

37 Floating bonds

38 Amortization

39 Social bonds

40 Warrants, orders, etc.

L -- cont.

5 Funds

51 Revolving funds

52 Trust funds

53 Permanent improvement funds

7 Expenditures

9 Municipal accounting

93 Forms

Uniform accounting, see state supervision

m PUBLIC SAFETY

00 Departmental organization and administration

01 State supervision

02 Functions and powers

03 Laws and legislation

04 Departmental finance

05 Periodicals

06 Reports and records

07 Equipment and supplies

1 State police

1 - 1000

2 - 1000

3 - 1000

4 - 1000

5 - 1000

6 - 1000

7 - 1000

8 - 1000

9 - 1000

10 - PUBLIC SAFETY

00 Departmental organization and administration

01 State supervision

02 Functions and powers

03 Laws and legislation

04 Departmental finance

05 Personnel

06 Records and reports

07 Equipment and supplies

1 - 1000

m -- cont.

2 Police departments

200 Departmental organizat'n & administrat'n

201 State supervision

202 Functions and powers

203 Laws and legislation

204 Departmental finance

205 Periodicals

206 Records and reports

207 Equipment and apparatus

208 Police schools

209 Peace officers, status, etc.

21 Junior police

21 Police women

25 Traffic department

251 Traffic regulations

253 Traffic ordinances & laws

254 Automobile laws, headlights, etc.

26 Police patrol

28 Detective force

281 Crime detection

2811 Bertillon system

2812 Finger prints

Police Department

300 Departmental organization & administration

301 State supervision

302 Functions and powers

303 Laws and legislation

304 Departmental finances

305 Periodicals

306 Records and reports

307 Equipment and apparatus

308 Police schools

309 Peace officers, status, etc.

31 Junior police

31 Police women

Traffic Department

32 Traffic regulations

323 Traffic ordinances & laws

324 Automobile laws, headlights, etc.

33 Police patrol

33 Detective force

34 Crime detection

341 Bertillon system

342 Fingerprinting

m -- cont.

3 Crime and criminals

31 Crime prevention -- work with delinquents

312 Delinquent insane, feeble-minded, &
epileptic (Material definitely on
dependent insane, etc. put in Charities. 04)

313 Drug addicts

316 Juvenile delinquency

3163 Boy's and Girls' Homes and Farms

319 Vagrancy

32 Correction and punishment (Includes such material as may be collected in a municipal collection on Prison reform, Capital punishment, indeterminate sentence, etc.)

321 Jails

322 Workhouse and municipal farm

323 Reformatories

3231 Reformatories for women

326 Convict labor

4 Fire department

400 Departmental organization & administration

401 State supervision

402 Functions and powers

403 Laws and legislation

404 Departmental finance

405 Periodicals

406 Reports and records

3. Crime and criminals

317 Crime prevention -- with view to deterrence

318 Delinquency & crime, habit-minded, &
epileptic (material definitely on
dependent insanity, etc. put in Chapter 34)

319 Drug addicts

4. Juvenile delinquency

316 Boys and Girls' Homes and Farms

319 Vagrancy

319 Vagrancy and homelessness (includes with vagrancy
all the vagrants in a country, including
those on farms, in towns, etc., etc.)

5. Labor

322 Workhouse and municipal farm

323 Reformatories

324 Reformatory for women

325 Convict labor

6. The Department

400 Department of Agriculture & Forestry

401 State institutions

402 Prisons and jails

403 Laws and legislation

404 Departmental finance

405 Penitentiaries

406 Reports and records

m -- cont.

407 Equipment and apparatus

4071 Alarm systems

4072 Motors and trucks

4073 Engines, pumps, etc.

4074 Water supply and hydrants

4075 Hose, nozzles, sprinklers, etc.

4076 Towers, ladders, etc.

4078 Chemicals

44 Fire fighting methods

5 Fire and accident prevention (Popular education,
Safety first movement, etc.)

503 Laws and legislation

51 Statistics of fire losses

52 Fire insurance

53 Incendiarism

54 Fire drills

56 Inspection

561 Building inspection

562 Chimney inspection

563 Elevators

564 Boiler inspection

569 Condemnation

57 Warnings

571 Grade crossings

59 Explosives

595 Safe Fourth

407 Equipment and apparatus

4071 Alarm systems

4072 Motors and trucks

4073 Ladders, etc.

4074 Water supply and hydrants

4075 Hose, nozzles, sprinklers, etc.

4076 Towers, ladders, etc.

4077 Canteens

4078 Fire fighting methods

4079 Fire fighting methods (continued)

503 Laws and legislation

51 Statistics of fire losses

52 Fire insurance

53 Incendiarism

54 Fire drills

55 Inspection

561 Building inspection

562 Chimney inspection

563 Elevators

564 Boiler inspection

565 Condemnation

566 Ladders

571 Grade crossings

58 Explosives

592 Lane Fourth

n -- PUBLIC HEALTH

- 00 Departmental organization and administration
- 01 State supervision
- 02 Function and Powers
- 03 Laws and legislation
- 04 Departmental finance
- 05 Periodicals
- 06 Reports and records
 - 061 Vital statistics
 - 066 Health surveys
- 07 Equipment and supplies -- Laboratories
- 08 Public health exhibits

1 Hospitals and hospital inspection

3. Epidemics and communicable diseases

- 301 Tuberculosis
- 302 Typhoid
- 303 Poliomylitis
- 304 Spanish influenza
- 309 Social evil
- 31 Compulsory treatment
- 32 Quarantine
- 33 Vaccination

4 Pests

- 41 Rodents
- 43 Flies and mosquitoes

5 Sanitary inspection, food, etc.

- 01 General Administration
- 02 Function and Powers
- 03 Laws and Legislation
- 04 Departmental Finance
- 05 Reports and Records
- 06 Vital Statistics
- 07 Equipment and Supplies -- Laboratories
- 08 Public Health Exhibits

3. Epidemics and Communicable Diseases

- 301 Tuberculosis
- 302 Smallpox
- 303 Typhoid
- 304 Cholera
- 305 Diphtheria
- 306 Scarlet Fever
- 307 Measles
- 308 Mumps
- 309 Social evil
- 31 Compulsory treatment
- 32 Quarantine
- 33 Vaccination
- 34 Prophylaxis
- 35 Isolation
- 36 Disinfection
- 37 Burial
- 38 Hospitals
- 39 Laboratories

o PUBLIC WELFARE

- 00 Departmental organization and administration
- 01 State supervision
- 02 Functions and powers
- 03 Laws and legislation
- 04 Departmental finance
- 05 Periodicals
- 06 Reports and records

1 Nuisances

- 11 Smoke
- 12 Dust (See also Streets)
- 13 Noise
(Dogs, see Licenses, L25)
- 15 Billboards

4 Charities and relief

- 400 Departmental organization & administration
 - 4005 Charity inspection
 - 402 Functions and powers
 - 403 Laws and legislation
 - 404 Departmental finance
 - 405 Periodicals
 - 406 Reports and records
-
- 41 Poor -- pauperism
 - 415 Municipal lodging houses

06 Reports and records
05 Periodicals

11 Shore
12 Post (See also Streets)
13 Noise
(Dogs, see Licenses, LBS)

4008 Gravity meters
403 Fractions and powers
408 Law and legislation
406 Periodicals
408 Reports and records

418 Municipal lodging houses

o -- cont.

44 Social welfare work

441 Social settlements

442 Social work, Public welfare, etc.

443 Fresh air colonies

444 Public health nurse -- Visiting nurses

445 Public health nurse -- Visiting nurses

446 Free medical aid, clinics, dispensaries, etc.

4465 Dental aid

447 Free legal aid (See also Public defender)

46 Humane societies

47 Child welfare

471 Education, exhibits, clinics, "Baby weeks", etc.

472 Baby farms

473 Mothers' pensions

478 Curfew

6 Business

601 Licensing and control (Put general discussion here, particular licenses in 061)

603 Municipal ownership

o -- cont.

61 Miscellaneous

611 Peddlers, Hawkers, Palmists

612 Loan sharks, Pawn shops, etc.

613 Printing, Newspapers, Advertising agents

6135 Municipal advertising

614 Taxis, Liveries, Baggage & express

6145 Cooperative deliveries

615 Laundries

616 Plumbers

619 Fuel yards

62 Weights and measures

63 Milk

6301 Licensing and control (Licenses)

6303 Municipal milk plants

631 Dairies and dairy products

633 Gradation of milk

6331 Certification

6333 Pasteurization

636 Supply, Distribution, & Costs

611 Penicillins, Penicillins, Penicillins

612 Penicillins, Penicillins, Penicillins, etc.

613 Penicillins, Penicillins, Penicillins, Penicillins, etc.

614 Penicillins

615 Penicillins and Penicillins

616 Penicillins and Penicillins (Listed)

617 Penicillins and Penicillins

618 Penicillins and Penicillins

619 Penicillins of milk

620 Penicillins

621 Penicillins, Penicillins, Penicillins, etc.

o -- cont.

64 Food and drugs

641 Meat

6411 Laws and licenses

6414 Abattoirs

6415 Meat markets

349 Drugs

6491 Laws and licenses

6495 Drug stores

65 Food shops and factories

651 Soft drink parlors and soda fountains

6511 Laws and licenses

652 Hotels and restaurants

6521 Laws and licenses

653 Bakeries

6531 Laws and licenses

654 Public kitchens

6533 Municipal kitchens

655 Markets

6553 Municipal markets

66 Refrigeration

6601 Laws and licenses

6603 Municipal plants

661 Ice plants

663 Cold storage

West

6411 Laws and licenses

6414 Apartments

6415 West markets

645 Drugs

6451 Laws and licenses

6455 Drug stores

651 Soft drink parlors and soda fountains

6511 Laws and licenses

6521 Laws and licenses

6525 Bakeries

6531 Laws and licenses

6535 Municipal buildings

6535 Markets

66 Refrigeration

6601 Laws and licenses

6605 Municipal plants

663 Cold storage

o -- cont.

69 Amusements

681 Gambling and pool halls

6811 Laws and licenses

682 Dance halls and dancing

6821 Laws and licenses

6823 Municipal dance halls

683 Theaters, Motion picture theaters, Drama, etc.

6831 Laws and licenses

6833 Municipal theaters

6838 Censorship

684 Circuses and caravans

6841 Laws and licenses

7 Labor and laboring classes

701 Immigrant problem

7011 Americanization
Americanization day

703 Women in industry

7031 Laws and legislation

7035 Women's boarding homes

704 Child Labor

7041 Law and legislation

7042 Certification

7043 Street trades

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c -- cont.

71 Employment

711 Employment agencies

712 Unemployment

73 Places of labor

731 Factory inspection

74 Hours of labor

75 Wages

751 Minimum wage

753 Profit sharing

76 Social insurance

77 Trade unions

78 Representation in industry, etc.

8 Housing

81 Building codes

84 Tenement houses

85 Model housing, Workmen's homes, etc.

9 Parks and recreation

900 Departmental organization and administration

901 State supervision

902 Functions and powers

903 Laws and legislation

100-10000
101-10000
102-10000
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o -- cont.

1 904 Departmental finance

905 Periodicals

906 Reports and records

2 907 Equipment and apparatus

91 Athletics, Playgrounds

911 Tennis courts

912 Skating rinks

3 913 Golf courses

918 Swimming pools, Municipal baths

92 Municipal music

97 Municipal art

99 Pageants (Put drama with Drama and Theaters,
0683)

99 Social centers

p CITY PLANNING

00 Departmental organizat'n & administrat'n

01 State supervision

02 Functions and powers

03 Laws and legislation

04 Departmental finance

05 Periodicals

06 Reports and records

065 Plans of individual cities arranged alphabet-
ically

08 Exhibits

086 Plans of individual cities arranged alphabetically

08 Reports and records

04 Departmental finances

03 Laws and legislation

02 Functions and powers

01 State supervision

00 Departmental organization & administration

99 Social factors

98 Paragraphs (Put drawn with names and numbers, 0885)

95 Municipal affairs

918 Swimming pools, Municipal baths

911 Taxation counts

91 Athletics, Playgrounds

909 Amusement and games

p -- cont.

1 Growth of cities

15 Consolidation of cities

16 Annexation of territory

17 Separation of territory

2 Types of cities

21 Garden cities

3 City platting

31 Street systems and schemes

311 Arterial streets

316 Street intersections

317 Street naming

318 Street numbering

32 Street structures (Structures under the street,
subway entrances, etc.)

34 Railroads

341 Track routes

342 Terminals

343 Stations

36 Docks and piers

37 Waterfronts

4 Civic centers

5 Buildings

51 Zones and districts

52 Limitations of heights of buildings

53 Street lines, etc.

1. General description of the system
2. Description of the system components
3. Description of the system components
4. Description of the system components

5. General description of the system

6. Street systems and schedules

7. Street systems and schedules

8. Street systems and schedules

9. Street systems and schedules (Distance under the street, way entrance, etc.)

10. Street systems and schedules

11. Street systems and schedules

12. Street systems and schedules

13. Street systems and schedules

14. Street systems and schedules

15. Street systems and schedules

16. Street systems and schedules

17. Street systems and schedules

18. Street systems and schedules

4 PUBLIC WORKS, Municipal improvements

- 00 Departmental organization and administration
- 01 State supervision
- 02 Functions and powers
- 03 Laws and legislation
- 04 Departmental finance
- 05 Reports and records
- 07 Equipment and supplies

1 Public Works finance

- 11 Borrowing
 - 111 Forms of debt
 - 112 Life of debt
- 12 Appropriations
 - 121 Special assessments
 - 1211 Benefit district
 - 1212 Front-foot levy
 - 1213 Area levy
 - 1214 Value-of-property levy
- 14 Finance of replacements, Depreciation
- 15 Revenues incidental to operation

2 Public buildings

- 21 Monuments, Memorials, etc.
- 29 Public comfort stations

1. Administration and management

2. Finance and accounts

3. Personnel and staff

4. Buildings and equipment

5. Transport and communication

6. Health and safety

7. Environmental management

8. Information management

9. Quality management

10. Risk management

11. Legal and compliance

12. Sustainability

13. Corporate social responsibility

14. Business development

15. Innovation and research

16. Marketing and sales

17. Customer service

18. Supply chain management

19. Procurement

20. Logistics

21. Distribution

22. Retail

23. Wholesale

24. E-commerce

25. Digital marketing

26. Social media

27. Public relations

28. Crisis management

29. Reputation management

30. Brand management

q -- cont.

Parks, see Welfare, 03

3 Boulevards

35 Trees

4 Sidewalks

5 Streets and bridges

503 Ordinance forms for street building
and improvement

51 Opening new streets

512 Street surveying (Street planning, p41)

52 Street widths and street widening

53 Street construction

531 Street grades

532 Contours

533 Curbs and gutters

534

537 Dirt streets

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54 Paving

541 Wood block

543 Brick

544 Stone block, Sandstone, Granite

546 Bituminous macadam

547 Asphalt

548 Concrete

549

4. Sidewalks

5. Streets and Highways

505. Ordinances for street building

and improvement

51. Ordinances for streets

52. Street widths and street widening

53. Curbs and gutters

54. Road cloaks

55. Stone, brick, sandstone, granite

q -- cont.

55 Street repair and maintenance

551 Street sprinkling and oiling

552 Street cleaning

553 Snow removal

554 Street lighting

57 Separation of grades

58 Bridges and culverts

59 Street lighting

591 Ornamental street lighting

3 Disposal of city wastes

81 Sewerage and sewage disposal

811 Sewer systems

8115 Construction and maintenance

813 Sewer connections

816 Sewage purification and disposal, Plants

82 Refuse and refuse disposal

822 Garbage

823 Rubbish

824 Ashes

825 "Clean-up-paint-up" campaigns

Gardens, see School gardens

829 Disposal methods and Plants

8291 Incineration

8292 Utilization

3 Cemeteries and crematories

831 Street lighting
832 Street lighting
833 Street lighting

87 Separation of
88 Bridges and culverts

89 Ornamental street lighting

90 Sewerage and sewage disposal

91 Construction and maintenance

92 Sewage purification and disposal, Plants

93 Refuse and refuse disposal

94 Ases

95 Disposal of refuse and plants

96 Utilization

97 Utilization

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- 01 State supervision
- 02 Functions and powers
- 03 Laws and legislation
- 04 Departmental finance
- 05 Periodicals
- 06 Reports and records
- 07 Equipment and supplies

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- 21 Capital and investment
- 22 Valuation
- 23 Charges
- 24 Accounting

3 Ports

4 Locks, Wharves, Piers, etc.

5 Warehouses

7 Railroads

- 75 Municipal railroads

1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the problem and the objectives of the study. It also mentions the scope of the study and the limitations of the study.

2. The second part of the report is a review of the literature. It discusses the work of other researchers in the field and identifies the gaps in the knowledge. It also mentions the methods used in the study and the results of the study.

3. The third part of the report is a description of the methodology used in the study. It discusses the data collection methods, the data analysis methods, and the statistical tests used. It also mentions the limitations of the study and the assumptions made.

4. The fourth part of the report is a presentation of the results of the study. It discusses the findings of the study and compares them with the results of other studies. It also mentions the implications of the study and the conclusions drawn.

5. The fifth part of the report is a conclusion. It summarizes the findings of the study and discusses the implications of the study. It also mentions the limitations of the study and the assumptions made.

6. The sixth part of the report is a bibliography. It lists the references used in the study and provides information about the sources of the data.

7. The seventh part of the report is an appendix. It contains supplementary material that is not included in the main text of the report. It includes a list of abbreviations, a list of symbols, and a list of figures.

8. The eighth part of the report is a glossary. It defines the terms used in the report and provides information about the sources of the data.

9. The ninth part of the report is a list of figures. It includes a list of figures and a list of tables.

10. The tenth part of the report is a list of tables. It includes a list of tables and a list of figures.

8 PUBLIC UTILITIES

- 00 Departmental organization and administration
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- 02 Functions and powers
- 03 Laws and legislation, Rulings and Mandates if
general (See also Franchises)
- 04 Departmental finance
- 05 Periodicals
- 06 Reports and records
- 07 Equipment and supplies

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- 12 Franchises and local regulation
- 14 State regulation
 - 141 Public utility commissions
- 15 Public ownership
 - 151 Government ownership
 - 152 State ?
 - 153 Municipal ownership

2 Finance

- 21 Capital and investment
 - 211 Promotion and sale of securities
 - 213 Proceeds of benefit assessments
 - 215 Appropriations
 - 216 Rate of return
- 23 Valuation
 - 233 Depreciation and obsolescence
 - 234 Intangible values

1. General
 2. Administration
 3. Finance
 4. Personnel
 5. Equipment and Supplies
 6. Training
 7. Research and Development
 8. Public Relations
 9. Safety
 10. Quality Control
 11. Environmental
 12. Information Systems
 13. Legal
 14. Health and Safety
 15. Security
 16. Transportation
 17. Facilities
 18. Maintenance
 19. Inventory
 20. Records Management
 21. Compliance
 22. Risk Management
 23. Sustainability
 24. Ethics
 25. Social Responsibility

1. General

101. General
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 124. Ethics
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 217. Facilities
 218. Maintenance
 219. Inventory
 220. Records Management
 221. Compliance
 222. Risk Management
 223. Sustainability
 224. Ethics
 225. Social Responsibility

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23 Rate making -- basic principles

231 Service-at-cost

236 Flat rates

237 Meter rates (Includes minimum bills, straight and increment rates, demand schedules, regressive schedules, residence, commercial schedules, etc.)

24 Public utility accounting

241 Public supervision

243 Publicity of books

3 Power

31 Control

312 Franchises

314 State regulation

315 Public ownership

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321 Capital and investment

322 Valuation

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324 Accounting

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- 33 Steam
 - 331 Buildings, Fixtures, and apparatus
 - 333 Furnaces
 - 334 Fuels
 - 335 Boilers
 - 336 Heaters and purifiers
 - 337 Engines, types, instruments, etc.
 - 338 Operation and costs
- 34 Gas
 - 341 Fuel (See also 27)
 - 342 Feeding and control apparatus
 - 347 Engines
 - 348 Operation and costs
- 35 Gasoline
 - 357 Engines
 - 358 Operation and costs
- 36 Oil
 - 367 Engines
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- 37 Water power
 - 371 Stream flow
 - 374 Dams
 - 375 Power houses
 - 377 Engines, Turbines, and Wheels
 - 378 Operation and costs
- 38 Electric motors (See also Electricity, a5)

- 387 Types
- 388 Operation and costs

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- 406 Reports
- 41 Control
 - 413 Franchises
 - 414 State regulation
 - 415 Public ownership
- 42 Finance
 - 421 Capital and investment
 - 422 Valuation
 - 423 Rates
 - 424 Accounting

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415 Public Ownership,

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431 Watersheds

432 Rivers

433 Lakes and ponds

434 Wells

4341 Surface wells

439 Consumption requirements

44 Purification and softening

441 Removal of water growths

442 Coagulation

443 Precipitation

444 Aeration

445 Filtration

446 Chlorination

447 Ozonization

448 Softening

45 Pumping

451 Power application

452 Types of pumps

4521 Power pumps

4522 Reciprocating pumps

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4524 Centrifugal

4525 Air lift

439 Construction requirements

44 Partition and setting

441 Aeration

442 Filtration

443 Chlorination

444 Settling

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451 Power of pump

452 Types of pumps

453 Air lift

454 Air lift

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462 Reservoirs

463 Tanks

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471 Pipes

4712 Materials

4713 Sizes and carrying capacities

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4721 Sizes

4723 Construction and maintenance

4724 Manholes

474 Services

475 Meters

5 Electricity

51 Control

512 Franchises

514 State regulation

515 Public ownership

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521 Capital and investment

522 Valuation

523 Financial statements

523 Rates

524 Accounting

53 Generation

531 Power application

532 Dynamos

533 Recording instruments, etc.

54 Distribution

541 Switchboards

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543 Wires and wiring, Poles, Conduits

544 Services

545 Meters

55 Central stations

56 Transmission

838 Vajirav

838 Rates

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838 Introduction

838 Introduction

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612 Franchises

614 State regulation

615 Public ownership

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621 Capital and investment

622 Valuation

623 Rates

624 Accounting

63 Generation

631 Exhaust steam

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632 Live steam

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641 Pipes

6412 Materials

6413 Sizes and carrying capacity

642 Systems -- Mains

6421 Sizes

6422 Layout

6423 Construction and maintenance

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6441 Casinos

645 Others

65 Utilization

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652 Types of systems

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6522 Hot water

653 Equipment

6531 Radiators

6532 Water heaters

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684 Hot water

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734 Coal and water gas

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744 Services

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8005 Employees -- Strikes, etc.

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806 Reports and records

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814 State regulation

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8000 Employees -- Strikes, etc.

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824 Accounting

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843 Cars

8431 One-man cars

8432 P.A.Y.E. cars

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8441 Load

8442 Routes, Loops, etc.

8443 Schedule, Speed, etc.

8444 Skip-stop

845 Construction and maintenance

8451 Tracks

8452 Trolleys and overhead wires

85 Elevated

86 Subways

808 Paris

809 London

810 New York

811 Washington

812 Information

813 Street Directory

814 Code

815 One-day cards

816 P.A.Y.E. cards

817 General

818 Local

819 Routes, local, etc.

820 Suburbs, local, etc.

821 Railways

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825 Elevators

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874 Service

8741 Load

8742 Route

8743 Schedule, Speed, etc.

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914 State regulation

915 Public ownership

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921 Capital and investment

922 Valuation

923 Charges

924 Accounting

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932 Automatic

94 Service

941 Long distance

942 Interconnection

943 Telephone service

949 Telegraph

95 Construction and maintenance

951 Wire and wiring

953 Poles and conduits

954 (See also 951 and 953, 1911)

99 Wireless

991 Antennas, etc.

992 1911

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95 Constitution and Administration

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958 Police and Security

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- 01 State supervision
- 02 Functions and powers
- 03 Laws and legislation
- 04 Departmental finance
- 05 Periodicals
- 06 Reports and records
- 07 Equipment and supplies

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- 11 Qualifications
- 12 Appointment
- 15 Salaries
- 16 Pensions, -- (See also Municipal pensions, 1238)
- 19 Parent-teacher's associations

2 Pupils

- 21 Attendance, etc.
- 22 Hygiene
 - 221 Fresh-air schools
 - 225 School clinics, Medical inspection, etc.
- 23 Coeducation
- 25 Self government, Honor system, etc.

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- 01 State supervision
- 02 Prisons and reform
- 03 Laws and legislation
- 04
- 05
- 06 Reports and records
- 07 Equipment and supplies

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15 Prisoners' associations

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3 School system, curricula, etc.

30 School activities

301 Free milk

302 Free lunches

303 Free text books

308 School gardens

31 Kindergartens

32 Primary schools

33 Secondary schools

331 Junior high schools

336 Fraternities and clubs

35 All-year-around schools

361 Evening and continuation schools

363 Summer schools

37 Vocational education and guidance

371 Commercial

372 Industrial education

4 Consolidation

5 School buildings

51 Types

52 Costs

53 Ventilation

58 Janitors

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75 Municipal universities

78 University extension activities

8 Municipal research and efficiency bureaus

85 Municipal reference bureaus and libraries

9 Libraries

900 Library boards

901 State supervision - State Library Commission

902 Functions and powers

903 Laws and legislation

904 Finance

905 Periodicals

906 Reports and records

91 Special libraries

911 School libraries

Municipal reference libraries, see v5

99 Legislative reference libraries

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Colleges and universities

76 Special activities

75 Municipal universities

74 Two languages

78 University extension activities

79 Special libraries

80 Libraries

81 Librarians and librarianship

800 Library boards

801 State supervision - State Library Commission

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803 Laws and legislation

804 Finance and statistics

805 Periodicals and serials

806 Reports and records

81 Technical libraries and libraries

91 Special libraries

911 School libraries

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93 Legislative reference libraries

94 Congressional

95 Library of Congress

96 General libraries

97 Types

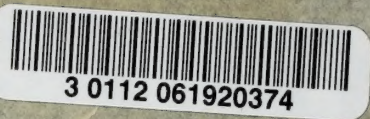
98 Circulation, loan system, etc.

99 Ventilation

98 Janitors

x CIVIC ORGANIZATIONS

- 1 Civic and commerce associations, Chambers of commerce, Commercial clubs, etc. Cityclubs.
- 2 Women's civic leagues
- 3 Junior civic leagues
- 4 Improvement associations
- 5 Municipal research and efficiency bureaus
- 55 Municipal reference bureaus and libraries
- 8 National municipal league



LIBRARY
UNIVERSITY OF MICHIGAN
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CIVIL ORGANIZATION

1. CIVIL AND COMMUNITY ASSOCIATION
2. CIVIL AND COMMUNITY ASSOCIATION
3. CIVIL AND COMMUNITY ASSOCIATION
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